

CORTLAND COUNTY PERSONNEL/CIVIL SERVICE DEPARTMENT

**60 Central Avenue
Cortland, NY 13045
607-753-5076**

<https://www.cortland-co.org/263/Personnel-Civil-Service>

NOTICE OF JOB VACANCY

Job Title: Assistant Public Defender (Part Time) (Criminal Law)

This work involves representing defendants in criminal court as assigned by the Public Defender. The Assistant Public Defender will represent the defendant through every stage of proceedings following arrest through and including trial. The Assistant Public Defender works under the general supervision of the Public Defender, with wide leeway allowed for the exercise of independent professional judgement. Does related work as required.

Work Hours: Part Time, 17.5 hours per week with benefits

Salary: Grade 2, \$42,500-\$55,520 (2024 Rates) (MGMT Compensation Plan)

Location: Cortland County Public Defender's Office

Status: Non-Competitive, Probationary

Benefits: New York State Retirement System, Low Deductible Health Insurance Plan, Generous Paid Time Off including 13 Paid Holidays, Tuition Assistance available, Eligibility for public service loan forgiveness.

MINIMUM QUALIFICATIONS:

Possession of a license to practice law in the State of New York.

County residency not required in compliance with 2005 local law #4.

Pre-employment screenings required.

SUBMIT APPLICATIONS TO THE ADDRESS ABOVE OR EMAIL TO:

Pers-dept@cortland-co.org

Application: <https://www.cortland-co.org/266/JobExam-Application>

**APPROVED APPLICATIONS WILL BE FORWARDED TO THE PUBLIC DEFENDER'S OFFICE
UNTIL THE POSITION IS FILLED.**

EOE Cortland County is committed to equity and inclusion. We encourage those with similar values to apply.

ISSUED: 12/14/23