**ABOUT US** Sanctuary for Families is New Yorks leading service provider and advocate for survivors of domestic violence, sex trafficking and related forms of gender violence. Every year, Sanctuary empowers thousands of adults and children to move from fear and abuse to safety and stability, transforming lives through a comprehensive range of services. We provide a range of wrap-around services to help survivors rebuild their lives in the aftermath of abuse, and work to end gender violence through three key strategies: direct services, outreach and training, and systems-change advocacy. Our services are available in 11 locations throughout New York City.

**POSITION OVERVIEW**

The CAP Senior Staff Attorney trains and supervises law student advocates and pro bono attorneys who assist domestic violence victims seeking orders of protection in Family Court. The attorney provides comprehensive, compassionate, holistic legal services to victims of gender-based violence through direct representation, community education and outreach, and policy and systems-change advocacy.

**RESPONSIBILITIES**

Trains and supervises law students each semester and summer associates each summer who advocate for petitioners seeking orders of protection in Family Court

Represents victims of domestic violence in Family and Supreme Court and in the Integrated Domestic Violence Court (IDVC) in cases including: orders of protection, custody, visitation, child support, spousal support, and matrimonial matters

Mentors and supervises law students, volunteers, and pro bono attorneys

Advocates for clients in legal and non-legal forums outside of their family law cases, including housing, public benefits, and the criminal justice system

Supervises summer interns on various projects

Conducts recruiting presentations at law firms

Collaborates with clinicians, attorneys, and other advocates in and outside of the agency to secure best results for clients

Collaborates with the Family Justice Centers and conducts legal screenings there

Effects policy initiatives and systems changes that benefit domestic violence victims

Participates in the LCADV Working Groups in the Family Court and the Integrated Domestic Violence Court

Trains law students, pro bono attorneys, community advocates, and others in family law and other related topics

Maintains statistics relating to client services for grant-reporting purposes

Facilitates clients' access to intra-agency and outside resources; administers provision of direct financial assistance and donations to clients

Collaboration within Legal department to ensure clients have access to legal services such as matrimonial, immigration, and benefits advocacy

Collaboration with Clinical department to ensure clients have access to clinical therapy, counseling services, and case management

Collaboration with outside entities when necessary to connect clients with local or specialized services (such as cultural or borough specific needs)

**Organization Relationships**

Represents the legal center on inter-departmental task forces and committees

Represents Sanctuary for Families at community events

Attends trainings on relevant legal issues

Performs any other department or agency-related duties or special projects as directed by supervisor

J.D. degree

Five to seven years relevant experience preferred

Admission to the NY Bar

Comfortable speaking in public

Strong verbal/written communication skills

Fluency in an additional community language preferred.

Strong writing, research, and analytical skills; strong communication and group leadership skills

Experience working with domestic violence, trauma survivors or low-income immigrant clients

Sensitive to issues of cultural, ethnic, and racial diversity with strong lawyering, advocacy, and leadership skills, to provide zealous, knowledgeable, and empathic legal advocacy to domestic violence victims

Knowledge of the dynamics of gender-based oppression and a strong motivation to combat gender-based violence

Ability to multi-task and balance complicated cases

Ability to work independently and under pressure

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